

Private Hire

at York Mansion House





Welcome

from the Lord Mayor of York

For almost 300 years, Lord Mayors have lived, worked, and played in this most remarkable building. Recently benefitting from a multi-million pound restoration, I am delighted to be among the first to have my official residence in this new phase in the history of York Mansion House.

Far more than the sum of its parts, the Mansion House is an icon in the city of York; a constant landmark at the heart of civic life and changing society. While the building has undergone many changes, the primary functions remain – to welcome, to entertain, and to host.

As part of this long legacy, the Mansion House team and I are the current custodians of this unique history, and it is our privilege to invite you to experience it for yourself. Across four floors, we trust you will discover a home that will inspire you and your guests, and create a backdrop for a truly unforgettable occasion.

Janet M. Looker

The Rt Hon the Lord Mayor
of York, Councillor Janet
Looker 2019-2020

The State Room



The State Room

This magnificent room is the pinnacle of grandeur in York, and the jewel in the crown of the Mansion House.

Climb the grand staircase to find an exemplary example of Georgian elegance. This immaculately restored space is the perfect location for celebrating and feasting, surrounded by grand portraits of royalty and Lord Mayors, and striking gold pilasters. Overlooking St Helen's Square and York Minster there is no better location for your event in central York.

From decadent banquets to afternoon teas, welcome your guests to a lavish dining experience in this unique space, perfectly suited to bring your vision to life.

Overview

Maximum **80** seated
Maximum **100** standing

Choose from the following layouts:

Cabaret

Theatre

Cocktail

Top Table

Drinks Reception

Or we can work with you to build your own layout

Perfect for:

Seated dinners

Drinks Receptions

Bespoke Celebrations

Theatre

Business Events

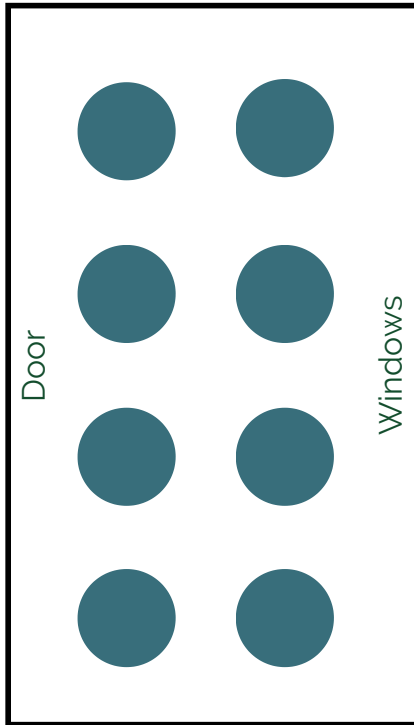
Fashion Shows



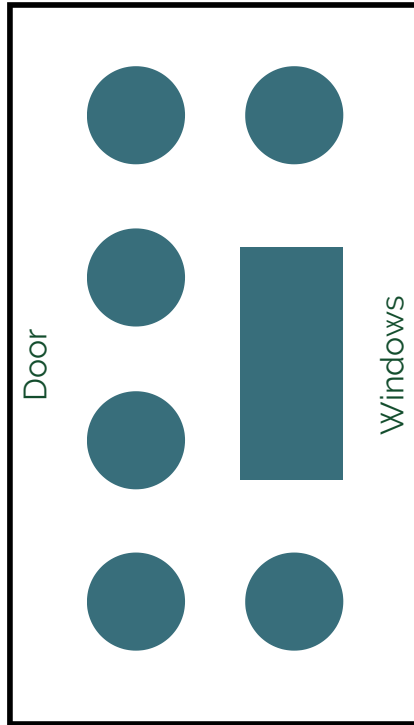
Room Layouts

These layouts have been tried and tested over many events, for maximum impact and success. However, we are happy to work around your personal requirements.

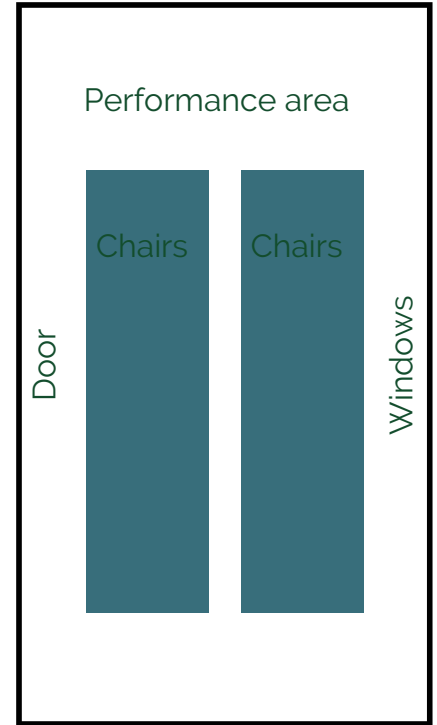
Cabaret



Top Table



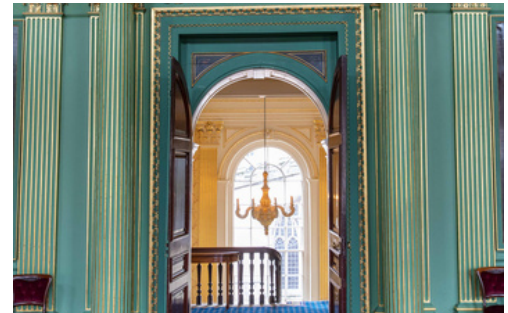
Theatre



Total size: 15.2m x 8.2m

All depicted layouts are for 80 seated guests

Not to scale.



The Dining Room



The Dining Room

Just off the hallway is the Dining Room; an elegant, welcoming space that has played host to intimate private dinners, and infamous, raucous parties since the house first opened in 1732.

Activity in the room centres around our historical banqueting table, with guests seated at chairs made specifically for the Lord Mayor, embossed with the city crest. Overlooked by the centuries old swords and mace, the Dining Room is a remarkable space that effortlessly showcases the civic history of York.

For a completely original dining experience, look no further. The Dining Room will elevate your private dining experience to the truly memorable.

Overview

Maximum **14** seated
Maximum **60** standing

The Dining Room is perfect for a candlelit banquet or boardroom style dining.

The Dining Room can also be used for a break out space or a wonderful drinks reception area, as your guests explore the historical Georgian feast..

Perfect for:

Intimate Dinners
Private Receptions
Parties and Celebrations
Drinks Receptions



Full House Hire



Full House Hire

Across the four floors of York Mansion House, Georgian elegance is found in abundance. Walking up the steps, which are dipped from hundreds of years of footsteps, you are welcomed into a light, open, beautiful home, designed with entertaining at its heart.

With so much to discover, from the incredible historic kitchen downstairs to the galleries of shining silver at the top of the house, why not open up the house and let your guests make themselves at home? With a whole house hire the space is yours to enjoy, adding an element of the unexpected.

Let our home become yours, and create a truly spectacular occasion.

Overview

Maximum capacity: **100**

In hiring the whole house, you have the flexibility to use the space in myriad ways.

Treat the house as your own and indulge your guests in a guided tour, discovering the secrets of the house. Alternatively, spread your dining experience out, welcoming guests with drinks in the Dining Room, before moving to the state Room for dinner.

Speak to us to work out how best to move through the space.

Perfect for:

Dinners
Receptions
Celebrations
Bespoke Events



Catering

York Mansion House is fully equipped with a restaurant standard kitchen. Over many years of hosting events, we have built excellent relationships with outstanding catering partners. We advise you make your selection from one of these recommended suppliers, who can work to any budget or dietary requirement.



Poppy Caterers

info@poppycaterers.co.uk

01347 878628



A La Tarte

info@alatarte.co.uk

01904 798054



Baba Ganoush

info@babaganoushdining.com

01904 848490



Pastelle Kitchen & Events

info@pastellekitchen.co.uk

07805 411530

Once you have made your selection, please contact your chosen caterer directly to book. This keeps costs low for you with no hidden admin fees!

Unique Additions

Guided Tours

With so much fascinating history contained in the house, why not add a guided tour to your occasion?

Tailored to a specific interest, or keeping it broad, we have superb guides - many of whom lived in the house as former Lord Mayors - who would be delighted to share their wealth of knowledge with you.

These can be tailored around your event schedule.



Georgian Cooking Demonstrations

Our beautifully restored historic kitchen is perfectly suited to host an array of 18th-century cooking demonstrations; a completely unique addition to any event.

The Mansion House team will be happy to work with you to deliver a delicious addition to your event, and we can work these into any schedule.



Mingle with the Lord Mayor

On occasion the Lord Mayor and Civic Party are available to attend private events. As the oldest official residence of a Lord Mayor in the country, the attendance of the Mayor certainly makes an impact.

We can help you organise this directly with the Civic Party, and advise on any information that may be required.

Please be advised that attendance cannot be guaranteed.



Frequently Asked Questions

What is a 'Venue Hire Only'?

We provide the unique setting for your event. The hire fee is for use of the building and furniture set-up if you are using our tables and chairs. We can provide information for external events coordinators, florists, furniture hire companies etc. You must alert us to external suppliers booked so that we can process necessary checks.

Who will be there on the day from York Mansion House?

We will have a member of staff stationed at the front desk to ensure the space is set-up correctly and uphold the health, safety and security of the building and visitors.

Is set-up and clear down time included in my hire time?

Yes, external suppliers must be made aware of your exact hire period so they know when they have access from. We will try wherever possible to be flexible with deliveries and allowing different set-up times but due to other bookings we cannot guarantee this.

Our preferred caterer's will liaise with ourselves to book in their arrival time for food prep. You will not be charged for this.

What is a brief overview of restricted activities?

As we are a historical building, **we cannot permit dancing.**

We cannot allow decorations that could damage our interior such as items attached to our walls.

Dark drinks such as red wine should not be taken outside of the State Room or Dining Room.

For further details on restrictions please contact the team.

Do you provide linen or glassware?

As a 'Venue Hire Only' we do not provide linen such as tablecloths or glassware/ crockery, this should be organised with your chosen caterer.

Can we bring our own alcohol?

You are welcome to provide your own alcohol as long as your chosen caterer have agreed in advanced to take full responsibility for serving alcohol and can provide us with a full PLH.

When can vehicles access York Mansion House?

Our building is situated in the centre of York and vehicles are not permitted between the hours of 10.30 – 17:00. You can apply for an access waiver from the City of York Council. Please do this directly and inform us of the outcome. Please note these times may be subject to change, further information can be found on the City of York Council website.

Have a question that is not listed here? Get in touch and we'll be able to help.

Useful Information

Accessibility

The Mansion House is wheelchair accessible, with lifts and ramps throughout. **Please be advised that due to fire regulations we are unable to have more than two wheelchair users in the building at any one time.**

The maximum number of people in the building cannot exceed 100 which is to include staff.

Music and Dancing

Live music is welcome throughout the Mansion House.

York Mansion house can provide a small bluetooth speaker for the playing of music, please request in advance.

Please be advised that due to the placement and delicate nature of our chandeliers, dancing is not permitted. However, we can recommend some wonderful venues very close by if you want to carry the party on into the evening.



Costs and Booking

Costs

Our 3.5 hour hire starts from £650 +VAT

With so many options available, we'd love to hear from you and work out a bespoke cost to fit your exact requirements.

Please get in touch with any ideas you may have - we'd love to hear from you.

Booking Terms and Conditions

City of York Council can provide PLI at a rate of 11% of the total hire cost.

All hire costs include one House Steward for security and house management purposes only.

To secure a booking, a 25% deposit is required, payable on signing the accommodation agreement.

All monies outstanding, unless agreed otherwise, must be paid six weeks before the event takes place.

All information in this brochure is correct as of January 2023.



Contact Us

To find out more or to book, please contact our Events team at

ymhevents@york.gov.uk

Alternatively, for more general enquiries, please contact the Mansion House team at:

mansionhouse@york.gov.uk
01904 553663/553660

“There will be music and refreshments, and we are going to have a jolly good time”

Lady Kay,
Lady Mayoress 1925

mansionhouseyork.com/hire

